8 Tips to Boost Your User Group Conference Experience

Pre-Conference Prep

1 Plan to Divide & Conquer

Meet or discuss with your attending team members to determine who will attend each session. Try to attend as many sessions as possible live. This gives you the opportunity to absorb information while you have the opportunity to ask questions in real time.

2 Set Aside Time to Attend: Block Your Calendar in Advance

Think of the User Group Conference like you would a live conference. Mark your calendar, finish large projects in advance, and limit distractions during sessions. Just because you can work and attend a virtual session at the same time doesn't mean you should. Encourage members of your team to treat conference sessions as paid training; in many ways it is!

3 Familiarize Yourself With the Conference Environment - Sched

Sign up and access sessions through Sched, your handy virtual conference center. Sched is your one-stop location for accessing live sessions, finding conference resources, and building your personal conference agenda. Familiarize yourself with Sched a few days prior to the conference start date.

During the User Group Conference

4 Be Studious!

Stay on top of your note taking during live sessions. Keep in mind that you will be sharing info with coworkers so listen for details that may apply to roles other than your own. If you're extra diligent, prepare questions in advance of the session. Download any supporting documents for reference and internal dissemination.

5 Take Breaks

To help you avoid conference burnout, we've built in breaks after each session to give you a moment to pause, grab a snack, address any incoming emails, and get situated before your next session. We have dedicated lunch breaks too!

6 Network with the Andar Community

Ask questions and join the dedicated networking sessions. Join the Slack channel and continue conversations there. Post favorite takeaways from sessions, great quotes, or a pic of your pet watching a session with you.

After the User Group Conference

7 Connect with Presenters

Reach out to speakers who share their contact info, even if just to introduce yourself and tell them how much you loved their session. Follow your favorite speakers on LinkedIn. Ask follow up questions you weren't able to live.

8 Host a Conference Debrief

With your internal team, host a post-conference debrief meeting. Schedule time in the days following the live conference while the content is still top of mind. Let all attendees share their key takeaways, screenshots, or notes so that everyone has the same knowledge base.

Questions?

? Conference Support is Here for You

Contact our team via email to get answers to your conference related questions. Ask us how to join the User Group Conference Slack group. **Marketing@AndarSoftware.com**